How To Obtain Your VIRTUAL Event Permit

1. Visit Go.ncsu.edu/EventParking
2. Ensure you are logged out of your parking account.
3. Select "Purchase Event Permit"
4. Agree to the Terms of Service
5. Select "Camps and Conferences"
6. Select **Educational Technology Collaborative Conference**.
7. When prompted, enter **ETCconference2025** as the Event Voucher Code. The code is case-sensitive and must be entered exactly as shown. Select Apply Voucher.
8. Select an available Permit Type (this will populate above the voucher code field in the gray box).
9. Select/Confirm your parking dates. Select Confirm.
10. Select the Location
11. Select "Add Vehicle". Enter vehicle license plate, state, year, make, and model. Review information entered for accuracy and select Add.
12. Enter name and phone number. Select Confirm.
13. Select Continue.
14. Enter email address and billing information.
15. Review information. Select Checkout.

Remember, the permit is virtual, your license plate is your permit. Permit is valid only for the vehicle entered. Permit is not valid in pay-by-plate locations. Do not back-in or pull-through to park without a front plate. License Plate must face traffic lane.

For assistance please call the Transportation Office at 919-515-3424.

Event Permits are non-refundable.